



## Woolwich *Girls* Minor Hockey Association

<b>Job Description</b>	
<b>Executive Position</b>	<b>Concussion Management</b>
<b>Duties - Monthly</b>	<ul style="list-style-type: none"> <li>• September – October check CMRG system for completed player baseline test</li> <li>• Work closely with each rep teams trainer to ensure all players have completed the baseline test before the first regular season game</li> <li>• Respond to and provide direction to any players that have incurred a concussion</li> </ul>
<b>Time Required</b>	<ul style="list-style-type: none"> <li>• 4 hours</li> </ul>
<b>Duties - Annually</b>	<ul style="list-style-type: none"> <li>• Set up team divisions with CMRG</li> <li>• Develop instruction sheet for parents/players for baseline testing</li> <li>• Attend trainers meeting and present the concussion management program and baseline test instructions</li> </ul>
<b>Time Required</b>	<ul style="list-style-type: none"> <li>• 6 hours</li> </ul>
<b>Peak Period</b>	<ul style="list-style-type: none"> <li>• September - October</li> </ul>
<b>Skill Sets Required</b>	<ul style="list-style-type: none"> <li>• Computer skills</li> <li>• Organized</li> <li>• People skills</li> </ul>